



INVITATION TO QUOTE

The University of KwaZulu-Natal wishes to extend an invitation to quote for the tender below:

Bid Number	RFQ UKZN RFS 09/26
Bid Description	Appointment Of A Service Provider To Build And Commission A Library Robot For The University Of Kwazulu-Natal
Price & BBBEE	80/20
Document availability dates	7-14 September 2026
Document fee	R250
Compulsory Briefing Session	15 September 2026 @ 12:00 – Teams link to be shared on tender document
Closing Date	29 September 2026 @12:00
Procurement & Technical related matters Contact Person(s)	Miss Nomfundo Zaca: RFSProcurement@ukzn.ac.za

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-Based Black Economic Empowerment (BBBEE).

The compulsory RFQ returnables will be clearly stipulated in the RFQ document. RFQ documents (available in English only) may be requested via email from **7 September 2026 until 15h00 on 14 September 2026**, upon proof of payment e-mailed to **Nomfundo Zaca** at RFSProcurement@ukzn.ac.za of a non-refundable fee of R250.00 per document, into the following bank account:

Bank: Standard Bank, Branch: Westville, Branch Code: 045426, Account Name: UKZN Main Account, Account No: 053080998, Reference: 2066- RFQ-UKZN-RFS 09/26.

No bid documents will be issued outside the specified timeframe.

Bids must clearly reflect the **applicable RFQ Number, project name, company name, closing date, and closing time**, and must be submitted strictly in accordance with the instructions contained in the RFB document.

All offers must be submitted electronically to: RFSProcurement@ukzn.ac.za with the applicable RFQ Number, project name, indicated in the subject line.

No hard copy submissions, facsimile transmissions, or late quotes will be accepted.

The University does not bind itself to accept the lowest quote and reserves the right to accept the whole or any portion of a quote. Should you not receive any communication within 120 working days after the closing date of the RFQ, please consider your submission unsuccessful.