



**HUMAN RESOURCES  
INVITATION TO QUOTE**

An invitation is hereby issued to suitably qualifying contractors to provide services as described on the table below:

Bid Number	Bid Description	Document Fee	Price and BBBEE	Bid closing date
RFQ UKZN 60-25	Facilitating Transformation Committee Training	R100	80/20	15 October 2025 @ 12h00

**The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-based Black Economic Empowerment (BBBEE).**

**For enquires please contact Nhlakanipho Muthwa on [MuthwaN@ukzn.ac.za](mailto:MuthwaN@ukzn.ac.za) for technical matters and Kwazi Dlamini on [DlaminiK1@ukzn.ac.za](mailto:DlaminiK1@ukzn.ac.za) for Procurement related matters.**

The compulsory bid returnables will be set out in the bid document.

Bid documents (available in English only) are obtainable from **06 October 2025 until 09 October 2025, at 15H30** by request to [Siphesihle Thobile Sithole <SitholeS19@ukzn.ac.za>](mailto:Siphesihle.Thobile.Sithole@ukzn.ac.za), with a proof of payment of a **non-refundable fee of R100 PER DOCUMENT**, into the following bank account:

**Bank:** Standard Bank, **Branch:** Westville, **Branch Code:** 045426, **Account Name** UKZN Main Account, **Account No:** 053080998, **Reference:** V204 RFQ UKZN 60/25

No bid documents will be issued outside the timeframes indicated.

**NB: BIDDER'S MUST INDICATE THE COMPANY THEY WILL BE BIDDING WITH BEFORE THEY CAN RECEIVE THE BID DOCUMENT**

Documents must be submitted electronically to [Centralprocurement@ukzn.ac.za](mailto:Centralprocurement@ukzn.ac.za). No facsimile or late bids will be accepted. The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. If you are not contacted within 60 working days after the closing date of the tender, consider your tender unsuccessful.