

INVITATION TO BID

The University of KwaZulu-Natal wishes to extend an invitation to Hyland-approved reseller suppliers for the tender below:

Bid Number	RFB UKZN 14/25
Bid Description	SUPPLY AND DELIVERY OF ONBASE LICENSES RENEWALS AND NEW LICENSES FOR 24 MONTHS FOR THE UNIVERSITY OF KWAZULU-NATAL (UKZN)
Bid Document Fee	R500
Closing Date	05 SEPTEMBER 2025, 12:00

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-based Black Economic Empowerment (BBBEE).

The compulsory bid returnables will be set out in the bid document. Bid documents (available in English only) can be obtained online from 10:00 on Monday, 25 August 2025, to 15:30 on Friday, 29 August 2025. An emailed request with proof of payment of a **non-refundable fee of R500 per tender document** must be sent to SitholeS19@ukzn.ac.za.

Bank account:

Bank: Standard Bank, **Branch:** Westville, **Branch Code:** 045426, **Account Name:** UKZN Main Account, **Account No:** 053080998, **Reference:** 2041-RFB UKZN 14/25

No tender documents will be issued after the above deadline.

For enquiries, please contact **Trevor Maistry** on Maistryt@ukzn.ac.za for technical matters, and or **June Khuzwayo** on KhuzwayoJ@ukzn.ac.za for procurement-related matters

The compulsory bid returnables will be set out in the bid document.

Bids must be emailed to Centralprocurement@ukzn.ac.za. No hard copy, facsimile, or late bids will be accepted. The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. If you are not contacted within 120 working days after the closing date of the tender, consider your tender unsuccessful.